



Once you are registered for MyCHS, you need to enroll for grain offers and can enroll in E-sign at the same time. Follow the instructions below to enroll.

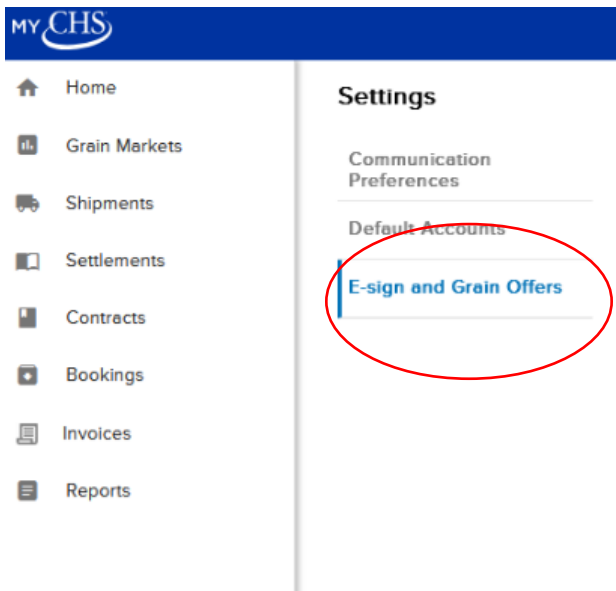
1. [Click here](#) to go to your MyCHS account.

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2. Click the account icon in the top right corner of the page.



3. Click on Settings, then select E-sign and Grain Offers.



- The accounts associated with you will display.
- Complete the brief enrollment process for **each account** to enable grain offers and contract e-signing.

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4. Select the account to enroll and confirm the authority to enroll the account. The **Make grain offers** and **E-sign grain contracts** selection boxes will display.

By making a selection, you are acknowledging that you have the authority to enroll this account.

- Make grain offers
- E-sign grain contracts

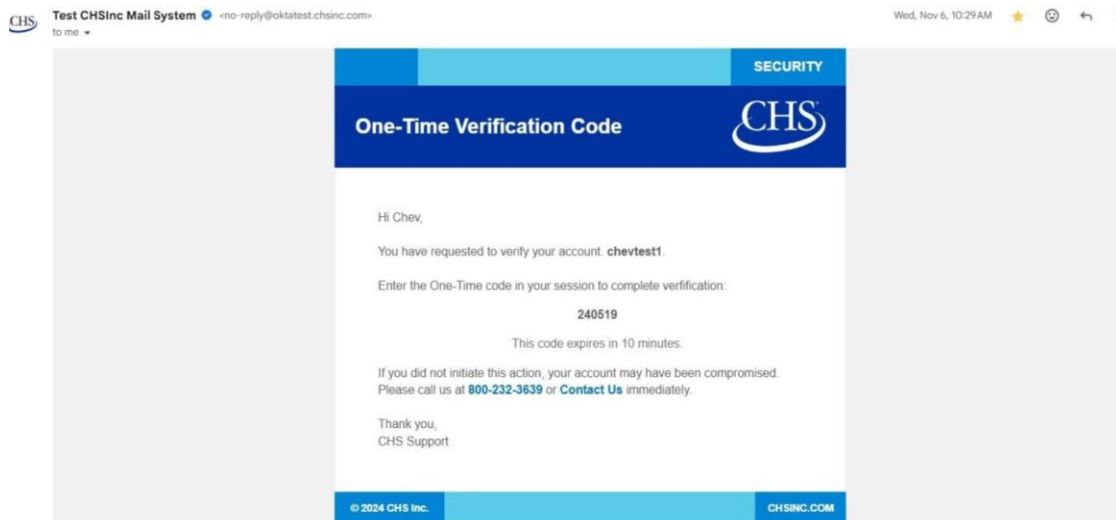
You can change your selections at any time in MyCHS under Settings.

[Back](#) [Next](#)

- Select **Make grain offers** and **E-sign grain contracts**.
- Click **Next** to proceed to the next step.

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5. Check the email associated with this account for the one-time verification code.

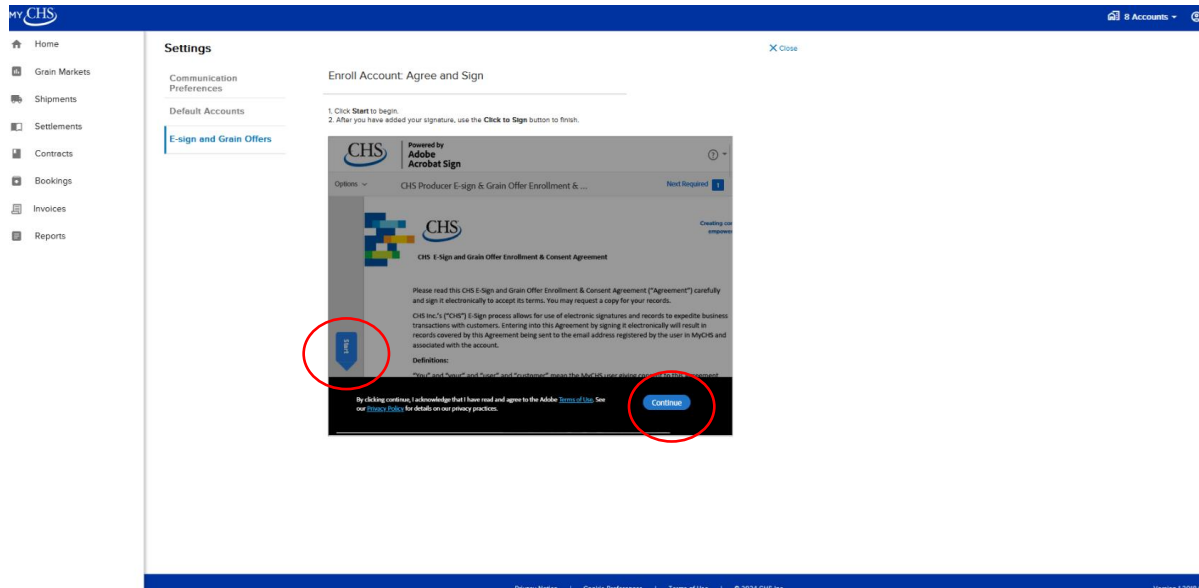


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6. Enter the 6-digit code which was sent to your email on file.

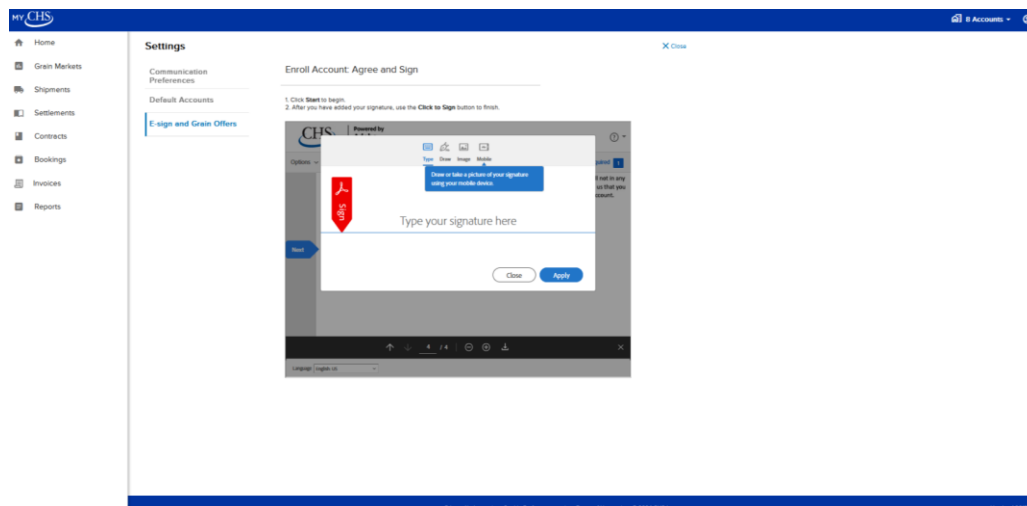
- The code will expire after 10 minutes. Click on **Resend Code** to send a new code.
- Enter the 6-digit code and click **Next** to proceed to the next step.

7. You will be asked to read the CHS E-Sign & Grain Offer Enrollment & Consent Agreement. This begins the **Agree and Sign** steps.



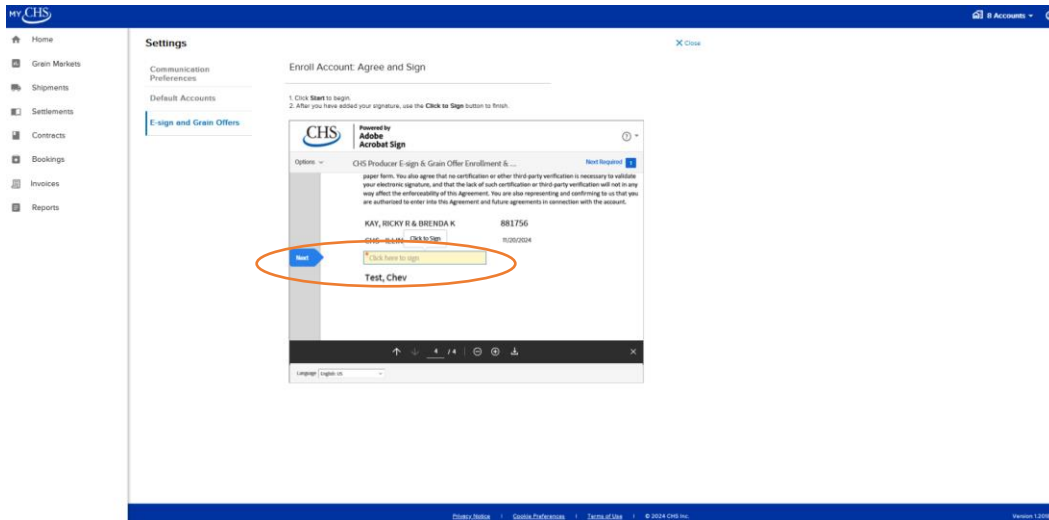
- Click **Start** on the left side of the screen and read the document.
- When done reading click **Continue**.

8. Type your signature.

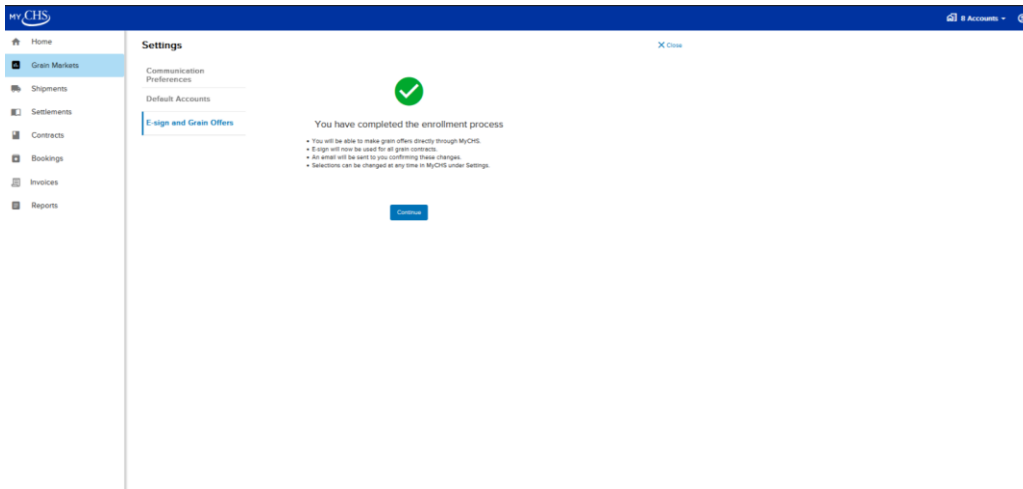


- Select **Type**, **Draw**, **Image** or **Mobile** to create your signature.
- The example above shows **Mobile**.
- Type your signature and click the **Apply** button.

9. After you have added your signature use the **Next** button to complete the steps to agree and sign.



10. You will see the **You have completed the enrollment process** screen.

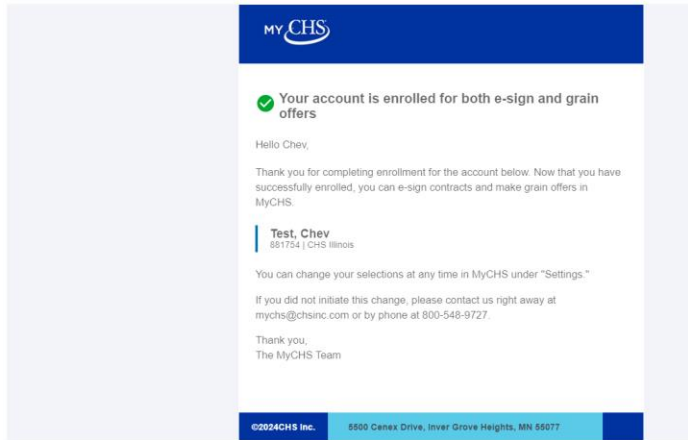


- Select **Continue**

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## 11. Check your email for the confirmation email.

From: <[mychs@chsinc.com](mailto:mychs@chsinc.com)>  
Date: Wed, Nov 6, 2024 at 10:31 AM  
Subject: MyCHS E-sign and Grain Offer Enrollment Received  
To: <[chet.figueroa@gmail.com](mailto:chet.figueroa@gmail.com)>



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**Need help enrolling?** The MyCHS Technical Support Team has you covered. For assistance with enrollment or any MyCHS features, please call [800-548-9727](tel:800-548-9727) or send an email to [mychs@chsinc.com](mailto:mychs@chsinc.com).

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